

Scoil Mháirtín, Kilworth, Co. Cork

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Roll Number: 20204E

Statement of Strategy for School Attendance

Name of school	Scoil Mháirtín
Address	Kilworth, Co. Cork
Roll Number	20204E
The school's vision and values in relation to attendance	Scoil Mháirtín aims to enable every pupil to actively participate in all school activities. Regular attendance creates a stable learning environment for pupils. Good communication between home and school is encouraged and the value of regular attendance is promoted.
The school's high expectations around attendance	Scoil Mháirtín aims to build and maintain a culture of high expectation amongst all in the school community for pupil's learning, participation and attendance.
How attendance will be monitored	Scoil Mháirtín uses the Aladdin administration system for the maintenance of school attendance records. Teachers should record accurately all absences, late arrivals and early departures. Absence notes should be kept and monitored by class teachers. Teachers alert the principal if there are any concerns about a pupil's attendance.
Summary of the main elements of the school's approach to attendance: <ul style="list-style-type: none">• Target setting and targets• The whole-school approach• Promoting good attendance• Responding to poor attendance	Scoil Mháirtín promotes and encourages full attendance by all our students. This ethos is communicated to the school community and promoted through: <ul style="list-style-type: none">• Parent/Teacher Meetings• School Report• Board of Management Meetings• Newsletter• Website• Daily recording of attendance• Parent of child with poor attendance is contacted by a)class teacher b)principal• Meet parents to discuss and support family where appropriate.• Tusla are notified if child is absent for more than 20 days as directed by Education Welfare Act
School roles in relation to attendance	<ul style="list-style-type: none">• It is the responsibility of the principal and class teachers to implement this policy under the guidance of the Board of Management.• The principal shall ensure records are maintained correctly.• The principal shall inform Tusla when a pupil has

	<p>absences of more than 20 days.</p> <ul style="list-style-type: none"> • The principal and class teacher communicate and support families of pupils with poor attendance. • Contact the Education Welfare Officer when there is chronic absentism. • Inform parents of any actions taken. • Class teacher maintains records and retains absence notes and explanations. • Informs the principal of any concerns. • Encourages pupils to attend regularly and punctually. • Put reward systems in place where needed.
Implementation	Policy to be implemented following ratification of this review and communicated to Parents.
How the Statement of Strategy will be monitored	<ul style="list-style-type: none"> • School Staff and at staff meetings • Principal • Board of Management
Review process and date for review	Regular review by Principal and Board of Management
Date the Statement of Strategy was approved by the Board of Management	Approved by the Board of Management on: December 10 th 2019
Date the Statement of Strategy submitted to Tusla	December 17 th 2019